

# PIAC Working Group REPORT

<b>Working Group</b>	Strategic Planning Working Group
<b>Date</b>	07 Apr 2026
<b>Description/Objective</b>	<p>Tracks and monitors the execution and implementation of the <a href="#">PIAC Work Plan</a> throughout the year and organizes an annual strategic planning meeting for all members.</p> <p><b>Plan and Work Plan</b>  <a href="#">v1.0 PIAC Strategic Plan 2025</a>  <a href="#">v1.0 PIAC Work Plan 2025</a>  <a href="#">v1.0 PIAC Work Plan 2025 draft updates</a></p> <p><b>Work Plan for each working group</b>  <b>Governance working groups</b>  <a href="#">PIAC WorkPlan StrategicPlanningWG</a>  <a href="#">PIAC WorkPlan MembershipWG</a>  <a href="#">PIAC WorkPlan OperationalEffectivenessWG</a></p> <p><b>Non-Governance working group</b>  <a href="#">PIAC WorkPlan CommunicationsWG</a>  <a href="#">PIAC WorkPlan ConsultationsWG</a>  <a href="#">PIAC WorkPlan EventsWG</a>  <a href="#">PIAC WorkPlan SchoolCouncilSupportWG</a></p>
<b>Update</b>	<p>The March 25 meeting focused on moving key implementation pieces forward, particularly mentorship launch planning, introducing standardized reporting tools, and strengthening coordination across working groups.</p> <p>Dashboard and quarterly reporting templates were introduced to support consistent tracking of progress across working groups.</p> <p><b>Summary of Meeting</b>  <a href="#">Dashboard and Reporting Tools</a>  Draft dashboard and quarterly reporting templates were shared to support more consistent tracking of working group priorities and alignment to strategic goals.</p> <p><b>Discussion focused on:</b></p> <ul style="list-style-type: none"> <li>● Reviewing the dashboard structure and tracking fields</li> <li>● Confirming quarterly reporting expectations</li> <li>● Gathering feedback to improve usability</li> <li>● Reinforcing the need to strengthen structure before expanding outreach work</li> </ul> <p><b>Outcome:</b>  Members agreed to review the templates and provide feedback before finalizing implementation.</p>

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	<p><b><u>Mentorship Program</u> Implementation</b> The group reviewed mentorship program readiness and next steps.</p> <p><b>Current participation:</b></p> <ul style="list-style-type: none"> <li>● 4 mentors</li> <li>● 9 mentees</li> </ul> <p><b>Discussion included:</b></p> <ul style="list-style-type: none"> <li>● Reviewing possible matching approaches, including one-to-one and small group models</li> <li>● Confirming plans for a mentorship orientation session</li> <li>● Reviewing the 3-month pilot structure, including monthly mentor–mentee meetings</li> <li>● Reviewing mentorship guide content and expectations</li> </ul> <p><b>Outcome:</b> Mentorship launch planning continues, with final mentor–mentee matching to be completed following orientation and preference review.</p> <p><b>Working Group Coordination Updates</b> Working group updates were shared to support overall alignment.</p> <p><b>Highlights included:</b></p> <ul style="list-style-type: none"> <li>● Advocacy Working Group focusing on transparency and parent engagement</li> <li>● Communications Working Group continuing work to standardize materials and processes</li> <li>● Events Working Group reviewing planning options for next year</li> <li>● Ongoing discussion about improving parent awareness of PIAC</li> </ul> <p><b>Outcome:</b> Working groups will continue refining their priorities and aligning work to strategic goals.</p>
<b>Motion(s)</b>	none
<b>Question(s)</b>	none
<b>Next Steps and Action items</b>	<p><b>Mercy</b></p> <ul style="list-style-type: none"> <li>● Circulate dashboard and quarterly reporting templates for review</li> <li>● Finalize mentor–mentee matching</li> <li>● Organize mentorship orientation session</li> <li>● Update attendance records</li> <li>● Share Google Drive access details</li> <li>● Check in with School Council Support Working Group</li> </ul> <p><b>Working Group Members</b></p> <ul style="list-style-type: none"> <li>● Review templates and provide feedback</li> </ul> <p><b>Other Working Groups</b></p> <ul style="list-style-type: none"> <li>● Continue developing election processes</li> </ul>

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	<ul style="list-style-type: none"> <li>● Continue aligning priorities with strategic goals</li> </ul> <p>These next steps support the continued shift from planning to structured implementation.</p> <p><b>Next SPWG meeting:</b> Mar meeting to be added for Apr 9, at 8pm</p>
<b>Co-lead(s)</b>	<p>Mercy Charles Aaron Kucharczuk</p>
<b>Working Group Members</b>	<ul style="list-style-type: none"> <li>● Maira Riaz – Ward 3</li> <li>● Aaron Kucharczuk – Ward 5</li> <li>● Mercy Charles – PIAC Treasurer</li> <li>● Katrina Matheson – PIAC Co-Chair</li> <li>● Colleen Harper – Ward 13</li> <li>● Majda Eltayan – Ward 13</li> <li>● Farheen Mahmood– Ward 15</li> <li>● Mercedes Lee – Ward 16</li> <li>● Moosa Alloo – Ward 19</li> <li>● Neerajah Ponnampalam – Ward 21</li> <li>● Sundus Meer – Ward 21</li> <li>● Reem Jabi – Ward 11</li> <li>● Olivia Hetherman – Ward 18</li> </ul> <p>Members who attended the last meeting Mercy Charles, Aaron Kucharczuk, Katrina Matheson, Rehab Aly and Noel Morgan</p>